

TEACHING & LEARNING COUNCIL MEETING MINUTES



Meeting Date: February 6, 2026

Members in Attendance	Council Co-Chairs: <input checked="" type="checkbox"/> Carol Burnell <input type="checkbox"/> David Plotkin	Members: <input checked="" type="checkbox"/> Martha Bailey <input checked="" type="checkbox"/> Dustin Bare <input checked="" type="checkbox"/> Katrina Boone <input checked="" type="checkbox"/> Jennifer Bown <input type="checkbox"/> Armetta Burney <input checked="" type="checkbox"/> Jil Freeman <input checked="" type="checkbox"/> Kari Hiatt	<input checked="" type="checkbox"/> Jane Littlefield <input checked="" type="checkbox"/> Sarah Parker <input checked="" type="checkbox"/> Scot Pruyn <input checked="" type="checkbox"/> AJ Smith <input checked="" type="checkbox"/> DW Wood Notetaker: <input checked="" type="checkbox"/> Sara Sellards
------------------------------	--	---	---

Guests in Attendance: Anne Innis, Anne Mary Nash Haruna, Ashley Sears, Elizabeth Carney, Jenny Miller, Mark Yannotta

Topic/Items	Notes	Decisions/Action Items
1. Approval of minutes	December minutes: <ul style="list-style-type: none"> Jennifer Bown indicated that there were inaccuracies within the minutes for the Global Learning Committee agenda item. She will send suggestions for correcting this section. Dustin Bare asked to change Stephanie Murphy's name to Stefanie Diaz-Zavala in the December minutes. January minutes: <ul style="list-style-type: none"> Jil Freeman provided feedback on the minutes for the Strategic Priority agenda item. DW Wood made edits to the draft minutes document. 	Jennifer Bown will send suggestions for changes she'd like to see reflected in the December meeting minutes. Sara Sellards to update the December and January meeting minutes to reflect the changes requested by Council members and save to the Teaching and Learning Council website .
2. Future agenda items	There was discussion around when the co-requisites (co-reqs) agenda item should occur and why it had been postponed. Carol Burnell explained that the English department wouldn't be ready with their part until spring. She said that David Plotkin would follow up with the math department regarding their presentation for the March meeting.	David Plotkin will follow-up with Math regarding the co-reqs agenda item for the March meeting.

	<p>Martha Bailey discussed the desire for a group training session on using Cougar Pause. There was discussion on whether to use existing committee time or schedule a separate training, since quite a few Council members had already participated in Cougar Pause training sessions. Carol Burnell said that she and David Plotkin would discuss.</p> <p>Jil Freeman highlighted the potential need for the Council to be involved in discussions about new faculty positions, as these often impact curriculum and teaching.</p>	<p>Carol Burnell and David Plotkin will explore having Cougar Pause training available for members of the Council.</p>
<p>3. Mid-Cycle Report Draft</p>	<p>Anne Innis and Elizabeth Carney provided an update on the draft Mid-Cycle Report and upcoming campus visit. The campus visit is scheduled for February 27-28, 2026, with a draft schedule to be released four weeks prior. The final report is due by the end of February, with a goal of uploading it to the Commission by February 28.</p> <p>Jennifer Bown noted that the Teaching and Learning Council’s charge document incorrectly implies the council performs specific tasks that are actually handled by committees and the Center for Teaching and Learning. Anne acknowledged this issue and explained they changed the document's organization to focus on strategic priorities rather than council structure, though she admitted this doesn’t fully address the concern. Carol Burnell clarified that David Plotkin wrote the charge for the Council, which is included in the mission fulfillment section of the report.</p> <p>The group also discussed language in the document regarding faculty biases and agreed to remove descriptive language that could be interpreted incorrectly by accreditors, with Jil Freeman offering to work with Anne on specific revisions.</p> <p>Elizabeth Carney thanked faculty for contributing real-world examples from different fields, including engineering, writing, and dental assisting. Jane Littlefield said that this section makes the report come to life and that it was heartwarming to read about the work of peers.</p>	<p>If anyone has additional feedback on the Mid-Cycle Report, contact Anne Innis.</p>

	<p>Anne mentioned an outstanding recommendation from the Commission regarding the use of assessment for institution-level decision-making and noted that the report's addendum is being revised to align with requirements. She encouraged feedback on the draft and mentioned she would follow up on specific suggestions.</p>	
<p>4. Teaching & Learning Conversation</p>	<p>Carol Burnell led a conversation around what this group has the bandwidth and interest to pursue, as well as sharing what's happening and what we're all experiencing with teaching and learning.</p> <p>Jane Littlefield shared information she'd recently learned about BA in nursing programs at other Oregon community colleges. She said that there are possibly cool things happening around that state that many of us just aren't aware of. For example, with the BA in nursing program, how was the decision made that CCC would not be a part of the cohort?</p> <p>DW Wood discussed that she had heard recent conversation from colleagues at other Oregon community colleges around micro-credentials as a means of bringing in revenue. Carol Burnell asked if others have heard talk of CCC exploring micro-credentials and Dustin Bare responded that it's not being discussed in Curriculum Committee.</p> <p>Jil Freeman reported on a recent faculty meeting about teaching in challenging times, where faculty expressed a desire for better support and resources to protect students, particularly in the context of what's happening with ICE. She said she heard a desire to have a broader understanding of what faculty can and can't do, and how to best support and protect students.</p>	

<p>5. Teaching Technology Work Group discussion</p>	<p>Katrina Boone discussed the Teaching Technology Work Group, which has been on pause. The work group, which is not a decision-making body, used a rubric to evaluate software.</p> <p>Katrina shared a page on the Knowledge Base with approved software. Scot Pruyn inquired about the accuracy of the approved software list on the knowledge base, which Katrina confirmed has not been updated recently.</p> <p>The group discussed historical technology decisions at the college, including a canceled Google pilot program that ended due to budget constraints and the departure of key personnel. Concerns were raised about the lack of transparent decision-making processes around technology purchases, particularly regarding platform choices between Microsoft and other vendors. Katrina shared that she believes CCC is now officially an Adobe school, providing free access to the full Adobe Creative Cloud. She said that she would get clarification on that and report back to the group.</p> <p>There was discussion around the Technology Fund (which is a fund available through the FTF association, not a part of shared governance).</p> <p>Jil Freeman suggested that the Council consider what technology already exists and how it might be utilized and leveraged. There was discussion that the Council could help faculty by creating resources about available teaching tools and their benefits. The need for better communication between IT decisions and their instructional impact was emphasized.</p> <p>Carol Burnell said that she and David Plotkin would bring the issue of centralizing, updating, and communicating information about available teaching technology resources and software to the Oversight Group for discussion.</p>	<p>Katrina Boone to clarify what access is available to CCC employees for Adobe Creative Cloud.</p> <p>Katrina to come to a future meeting to further discuss technology.</p> <p>Carol Burnell and David Plotkin to bring the issue of centralizing, updating, and communicating information about available teaching technology resources and software to the Oversight Group for discussion</p>
--	--	---

Upcoming Meeting Date	Start Time	End Time	Location
March 6, 2026	2:00 p.m.	3:30 p.m.	Virtual via Zoom